BEDS IMF online Guidance
Districts Access to Public School Forms

- Superintendents can access the BEDS IMF forms of all the schools in their District via the IDEx.

- In the Data collection view of the IDEx go to the "Search by Form" box in the top right of the page.

- Type "BEDS" and choose "BEDS – Public School Data Form" when it appears in the drop-down and click LOAD.

- This will load all the public school forms associated with that district.

- A district can also search for individual schools using the "Search by Institution" box in the top left corner.
- Begin typing the name of the school (or BEDS Code) and the when the school appears in the drop down